



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

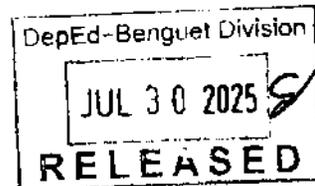
July 29, 2025

DIVISION MEMORANDUM

No. 312 s.2025

**HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD ASSESSMENT
AND INTERVIEW / REVIEW WITH TECHNICAL ASSISTANCE**

TO: HRMPSB Members
Public Schools District Supervisor/In-charge
Sub-Committee Chairperson or Members



1. The HRM Promotion and Selection Board will conduct an assessment / review and interview on the application of various positions (Public School District Supervisor, Administrative Assistant III (Secretary), Administrative Aide VI (Clerk III)) and Pre-Assessment of Head Teacher III on **July 30, 2025** at the SDO Benguet Adivay Hall/Red Room, Wangal, La Trinidad, Benguet.
2. Meals and snacks for the SDO HRMPSB members shall be charged against the Division MOOE subject to the usual accounting and auditing rules and regulations; while travel and other expenses incurred by the representatives per school shall be charged to School MOOE subject to the usual budgeting, accounting, and auditing rules and regulations, hence, they are likewise advised to bring their own beverages and snacks.
3. This memorandum shall also serve as the Travel Authority on Official Business for all listed Division HRMPSB members.
4. Immediate and wide dissemination of and strict compliance with this


ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director and
concurrent Officer-in-Charge
Office of the Schools Division Superintendent

Copy furnished:

- Samuel T. Egsaon Jr., ASDS, Chairperson
- Lucio B. Alawas, CES, SGOD, Member
- Mel W. Allingbas, AO IV, Member
- Mahel M. Rilani, AOV, Member
- Daniel D. Peredo, NAPPSHI President, Member
- Aladin M. Dobianto, CES, CID, Member
- Filana P. Guilanda, Secretariat
- Leah Joy F. Buenavista, Secretariat

OSDS/personnel/fgp



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